



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211012 (U.P.) INDIA

Ph.: 0532-2922025, 2922067, Fax : 0532-2430006, Web : www.iiita.ac.in, E-mail : contact@iiita.ac.in

Enquiry Letter

Ref: IIIT-A/ENQ/DR(E)/ 3668 /2016
Date: 08/03/16

M/s.

Ph. No.:

Sub: Quotation for Supply and installation of Exhaust Fan

Dear Sir,

Institute intends to **supply and installation of Exhaust Fan** at IIIT-Allahabad, for which quotations are invited as per specification and details given in below:-

S. No.	Item Description	Unit	Qty.	Unit Rate Rs.	Total Rs.
1.	Exhaust Fan(Metal Body with double Bearing) 12", 1400rpm Make- Standard (Havells)/Usha/Bajaj)	Nos.	40		
2.	2½" Steel screw	Pkt.	5		
3.	52 No. Plastic Gulli	Pkt.	5		
4.	6.5mm, size -8 inch	Nos.	3		
5.	Mosquito Net(Steel)	Square feet	90		
6.	Installation of Exhaust fan in the existing opening, Including good the damage,connection, testing, commissioning etc .. as required up to 450 mm sweep (DSR-2014 Item code 1.50.1)	Nos.	40		
	Total Amount				
	Taxes (if any)-				
	Net Amount-				

The quotations are invited by courier/speed post and also by e-mail with complete details of Specifications, Terms & Conditions, Warranty/Guarantee etc. upto **28.03.2016 at 6:00 p.m.** Basic rate, taxes and freight charges etc. must be quoted separately, F.O.R. destination at IIIT-A, Jhalwa, Allahabad.

Note:

1. Preference will be given to the firm, if Manufacture/Sole distributor.
2. Quoted rate should be valid at least for 30 days.
3. Enquiry/tender must be quoted in prescribed format as above.
4. The quality and specification be adhered to strictly. If not found according to specification, supply will not be accepted Payment will be made within fifteen days after satisfactory report from users end.
5. May feel free to contact on E-mail-**info.purchase@iiita.ac.in**, Ph. No. : **0532-2922051**.
6. Quantity may increase or decrease, payment will be made on actual basis as per quoted rates.
7. Kindly quote your Income Tax PAN No./TIN No., Service Tax Registration No. etc. mandatorily on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
8. The lowest rate will not be the basis of claim to get the order.
9. All disputes are subject to Jurisdiction of Allahabad Courts.
10. Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any tender.
11. Kindly mention enquiry reference number, subject, due date contact address etc on your envelopes. Incomplete quotation will not be accepted.

(Dr. Seema Shah)
Deputy Registrar (E)

Copy to:

- Hon'ble Director for kind information.